

U.S. ARMY MEDICAL DEPARTMENT CENTER AND SCHOOL  
ACADEMY OF HEALTH SCIENCES

U.S. ARMY SCHOOL OF AVIATION MEDICINE (USASAM)  
AEROMEDICAL EDUCATION BRANCH

STUDENT EVALUATION PLAN

300-F6

FLIGHT MEDIC COURSE

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STUDENT EVALUATION PLAN (SEP)  
300-F6, Flight Medic Course

I. **PREFACE.** The 300-F6, Flight Medic Course is conducted at the School of Aviation Medicine, Fort Rucker, Alabama. The course is designed to fill the needs of the Active Army, Army Reserve and National Guard Components to provide highly trained and qualified Flight Medics. This SEP establishes policies, prescribes procedures, and specifies requirements for course execution. The policies, procedures, and requirements apply to members of all U.S. military services participating in this training program.

II. **COURSE DESCRIPTION.**

A. Course Code and Name: 300-F6, Flight Medic. This is an Army Specific, Non-ITRO quota course.

B. Scope: This course provides selected medical enlisted personnel with the knowledge and skills required to conduct pre-MEDEVAC treatment, load/unload patients in aeromedical evacuation aircraft and stabilize/treat in-flight patients. Soldiers will also have the capability to identify and utilize various MEDEVAC aircraft systems and Medical Equipment Sets, conduct crash rescue, high performance hoist operations and in-flight crew duties as a non-rated crewmember, and perform aircraft radio communication.

C. Prerequisites: This course is available to Active Army, Army Reserve, and National Guard soldiers Sergeant and below fully qualified and whose primary MOS is 91W. This training is also available to Air Force, Navy, Coast Guard personnel in grades E4 thru E6, and Allied Nation personnel. All U.S. applicants must have a current BLS Card. All Army applicants must have a current NREMT-B or higher Certification. All others must have a current EMT-B or higher Certification, which may be either National or State. Applicants must have a current Class 3 Flight Physical, a PT test with no event substitution, and possess a high school diploma or equivalent, be on assignment or assigned to a 91W-F authorization with at least 24 months stabilization remaining on their tour of duty, at time of graduation. Height

and weight standards listed in AR 600-9 must be met. Enlisted women who are pregnant must be processed IAW AR 635-200.

D. SPECIAL INFORMATION: Active Army soldiers must request training by submitting a DA Form 4187 to PERSCOM. A copy of their ERB, current EMT Certification, and BLS card must be included in the packet.

Soldiers holding an Additional Skill Identifier (ASI) of M3, M6, N3, N9, P1, P2, P3, or Y6 are not eligible to attend this training.

Sergeants (SGT's) in a promotable status must be on assignment to a SSG position and have an approved grade waiver.

**ALL REQUESTS FOR WAIVERS MUST BE SUBMITTED TO:** CDR, AMEDD C&S, AMEDD Personnel Proponent Directorate, ATTN: MCCS-DE, 1400 E. Grayson Street, Fort Sam Houston, TX 78234-5052.

III. **PURPOSES OF EXAMINATIONS.** The purpose of these examinations includes but is not limited to the following:

- A. Monitor student progress in meeting course objectives.
- B. Provide feedback on academic progress or achievement to students.
- C. Measure the degree to which the student has achieved the stated course objectives.
- D. Support decisions for counseling, academic or non-academic probation, and relief/recycle procedures.
- E. Rank-order students for academic honors determination.
- F. Provide feedback to the course director on the effectiveness of instruction and instructional materials as a part of continuous course evaluation and quality improvement.

IV. **COURSE REQUIREMENTS.** The following are the minimum academic criteria for students to graduate from this course:

A. Academic Standards.

1. Academic Standards are as follows:

- |    |  |     |
|----|--|-----|
| a. | Advanced BTLS  | 74% |
| b. | ACLS   | 84% |
| c. | ECG Test   | 80% |
| d. | PEPP   | 80% |
| e. | Flight Medic Course Final<br>(Administers as one test or<br>split into two test) | 80% |

2. Academic probation. Students will be placed on academic probation upon failure of an initial written exam, a graded practical exercise or a performance task and remain on probation until graduation.

B. Nonacademic Standards.

1. Standards of Conduct. AMEDDC&S Reg 351-12 applies. Violation of these standards by actions such as fraternization, lying, stealing, forgery, disrespectful behavior, substance abuse, insubordination, plagiarism, repeated disruptive behavior, or any act that is unbecoming of a U.S. military member or comprises the safety of patients, self or others, constitutes grounds for disciplinary action under the Uniform Code of Military Justice (UCMJ), and potential relief from the course.

2. Physical Training. IAW AMEDDC&S Regulation 351-12, students are evaluated on their state of physical fitness. All students are expected to participate in a regular program of physical fitness training. None of the courses taught at USASAM require a "for-record" APFT test. However, you will be administered a diagnostic APFT test during the first week of the course to measure your current level of physical fitness. At the end of the course the students will be administered a second diagnostic APFT to identify improvement/decline in personal physical fitness standards and for special recognition (i.e.

Distinguished Honor Graduate, Honor Graduate)at the end of the course. Students will be weighed during inprocessing to see if they are within Army Weight Control Program, IAW AR 600-9. Those students who are not in compliance with the Army Weight Control Program (AR 600-9) will be weighed weekly. If a soldier is overweight they will not be able to receive recognition for the Distinguished Honor Graduate or the Honor Graduate and counseling statements will be forwarded to the students unit commander/new commander.

## V. POLICIES AND PROCEDURES.

A. Examination Types/Procedures. In order to receive credit for this course, students must attain passing scores on each tested critical objective. The critical objectives for this course are the learning objectives found in the student handouts for each lesson.

1. Written Exams. There are closed book written examinations that require students to recall words or phrases, define terms, select or match responses when given lists, and/or discuss pertinent concepts. Some written exams are commercial exams (ACLS, Advanced BTLS, and PEPP-ALS). These commercial exams have a specific test score to receive a certification card, and maintain academic standards.

2. Graded Practical Exercise (GPE). There are three graded practical exercises requiring the student to do a task, and are conducted to reinforce classroom instruction. These include ACLS, PEPP-ALS, and Advanced BTLS. Students must achieve a "GO" on each exercise.

3. Performance Exams. There are four performance exams on which the student must receive a "GO." These include Loading and Unloading a UH-60 and/or UH-1, Perform Hoist Operations (Students will ride the hoist and operate the hoist), Situational Training Exercise (STX).

4. Drownproofing is a non-graded performance skill. Students will be expected to participate in the training and provide the effort to complete the standards set forth by this performance skill. Soldiers unwilling to participate in this training or refuses to attempt to swim/learn to swim while at the course will be a nonacademic relief from the course IAW

AMEDDC&S Reg 351-12, 6-3a "AOC/MOS/additional skill identifier-position unsuitability" section.

4. Students will be informed of exam results as soon as possible following each examination or graded exercise. Post-exam critiques are conducted to reinforce instructional objectives and correct student/instructional error.

B. Reteach/Retest.

1. Written Examinations. Students who fail a written examination per academic standards set forth on page 4, IAW AMEDDC&S Reg 351-19 will be counseled, receive reteach of the material, and be retested. Reteach will generally be held after class hours, the same day as the failed examination. Retest will normally occur before the first class period on the next scheduled class day. The student must meet the academic standards score to pass the retest. Regardless of score, the student will be credited with the initial score for grade averaging and class standings IAW TRADOC Reg 351-10.

2. GPE and Performance Exams. All GPE and performance exams are required and will be graded as "GO/NO-GO." Students who receive a "NO-GO" on a GPE or performance exam are given a reteach/retest opportunity to achieve a "GO". A student who fails a GPE or performance exam the first time will be counseled, receive remedial training, and be retested as soon as possible by an evaluator other than the one who evaluated the student on the initial attempt.

3. Students who fail to achieve passing scores on retests (written, GPE or performance exams) will be released (relief/recycle) from the course IAW AMEDDC&S Reg 351-12.

4. Remedial/additional training. Remedial training will be scheduled during non-duty hours. The class leader will provide a remedial/additional training schedule. Remedial training is mandatory following unsuccessful completion of a critical objective or for sustained poor performance.

C. Student counseling. Counseling will be conducted by the Course NCOIC and documented on DA Form 4856 for each of the following circumstances:

1. When a student is denied enrollment in the course for failing to meet course prerequisites.

2. When a student fails to achieve a passing score on a written exam or "GO" on any evaluation.

3. When the student's attitude, behavior, or performance is disruptive, or in contravention to established local or Army policy IAW AMEDDC&S 351-12.

D. Grade Point Average.

1. A cumulative grade point average (GPA) is maintained for each student. The GPA includes all written examinations with initial exam scores even if a soldier has taken a retest.

2. Students are ranked based on the individual cumulative grade point average.

E. Probation.

1. Purposes of Probation.

a. Help the student identify performance problems and the potential consequences if corrective action is not accomplished.

b. Instruct the student in ways to improve performance.

c. Provide the student with a means by which to measure improvement.

2. Criteria for Non-academic Probation: Personal behaviors of such a nature that interfere with the conduct of class, fail to meet the prescribed standards of behavior, or constitute a habitual disciplinary problem as defined in AMEDDC&S Reg 351-12.

3. Criteria for Academic Probation. A student will be placed on probation when:

a. As soon as the soldier does not meet academic standards for a given written examination, graded practical exercise or performance task.

b. Indications of potential problems as defined AMEDDC&S Reg 351-12 are evident.

4. Procedures for Probation:

a. Course NCOIC reviews the student's academic file; completes and signs the DA Form 4856 (Developmental Counseling Form) and explains it to the student.

b. Course NCOIC and student discuss the reasons for probation and a corrective course of action.

c. Student completes and signs the DA Form 4856 (Developmental Counseling Form).

d. The Course NCOIC gives a copy of the DA Form 4856 (Developmental Counseling Form) to the student and places the original in the student's file.

e. Students on academic probation will attend mandatory study hall during non-duty hours.

f. Course Director monitors student progress during the probation period and notes changes in the student record.

F. Student relief/recycle. IAW AMEDDC&S Reg 351-12, the Course Director will recommend a student be relieved or recycled from the course for any of the following reasons:

1. Academic relief. Failure of 2 written examinations or a failure of two graded practical exercise/performance task.

2. Non-academic relief. Non-academic relief may be due to personal conduct or situational circumstances. Relief for personal conduct includes behaviors that interfere with the conduct of class, fail to meet the prescribed standards of behavior, or constitute a habitual disciplinary problem. Situational circumstances include sustained poor performance, where no amount of remedial training or study hall will improve performance. Poor performance is defined as not maintaining academic standards and showing a pattern of having to be retested after each initial written examination. The other situation is the extended absence: Emergency leave,

hospitalization, incarceration, etc. that exceeds 10% of total course time.

3. Recycle, if applicable. The decision to recommend recycle of a student is based on the student's demonstrated lack of potential for successful completion of the course. When the Course Director recommends a student for recycle from the course, the Course NCOIC prepares the Notification of Recommendation for Recycle for Academic Reasons for signature of the Course Director.

4. Process of a recycle/relief of a student

a. The student acknowledges receipt from the Course NCOIC either on a DA Form 4856 (Developmental Counseling Form) or in a memorandum for record format.

b. The student will then have a meeting with the Course Director. The Course Director will explain the reason for the recycle/relief in a memorandum for record. The Course Director will also, explain the process of the appeals board to the student.

c. Appeals Board (Consist of 7 Members)

(1) Course NCOIC

(2) Course Director

(3) A physician

(4) A MEDEVAC Pilot

(5) Assistant Dean of USASAM

(6) First Sergeant of USASAM

(7) A flight medic

d. After the decision of the appeals board, the student can requests an appeal to the Education Branch, Chief.

e. If the student is still not satisfied with the decision of the Education Branch, Chief, the student may

request a face to face meeting with the Dean of USASAM. The Commandant, AHS, has delegated to the Dean, USASAM, authority to approve recommendations for relief or recycle of students IAW AMEDDC&S Reg 351-12.

(1) The following documents will be present for the Dean of USASAM to base his final decision:

(a) Recommendation for Relief/Recycle (AHS F/L 29[R]) in two copies.

(b) Copy of the students Flight Medic Training Standard Report and individual file.

(c) Copies of memorandum for record of the decision from the Appeals Board and the decision from the Education Branch, Chief.

5. Prior to forwarding documents to ARNG/USAR proponent agencies, the Course Director informs the appropriate Advisor/Liaison of recommended actions.

6. The Course Director places one complete set of documents in the student's individual folder.

7. Once the appeal process is completed and the recycle/relief action is approved, the Course Director:

a. Informs the student of the decision.

b. Removes the student from class.

c. Instructs the student to turn in all books and equipment.

8. If the action is disapproved, the Course Director informs the student of the decision to continue training, and returns the student to the Course NCOIC.

VI. SPECIAL RECOGNITION FOR STUDENTS. AMEDDC&S REG 351-10 & 351-19 applies.

A. Distinguished Honor Graduate (DHG). The student who receives the highest academic average of 95% or higher; does not score below academic standards on any initial written exam; successfully passes the diagnostic APFT at the end of the

course; successfully passes all the STX performance tasks; does not have any disciplinary actions on record; does not have any adverse documentation on student counseling forms will be recognized as the DHG. Normally, there will be one DHG selected per class; however, a class may not have a DHG if at least one candidate is not eligible. At graduation, the DHG will receive an Army Achievement Medal signed by the Aeromedical Center Commander.

B. Honor Graduate (HG). At the recommendation of the Course NCOIC, the student who achieves the second highest academic average is recognized as Honor Graduate. This student must attain an end-of-course percentile average of at least 90%; does not score below academic standards on any initial written exam; meet other criteria listed in the DHG requirements, and at graduation, receives a Certificate of Achievement signed by the Dean of the United States Army School of Aviation Medicine.

C. Criteria Used to Recognize Students. Students are rank ordered by cumulative grade point average. The total number of points achieved by the student is divided by the number of points of all available graded material.

D. Students are NOT eligible for special recognition if they have been on academic probation or have received disciplinary action.

#### VII. ELIGIBILITY FOR DIPLOMAS/CERTIFICATES OF COMPLETION.

Eligibility for a diploma is based on two factors. One is the successful completion of all testable materials. The second is appropriate conduct throughout the course.

#### VIII. PROCEDURES FOR ARMY STUDENTS TO OBTAIN DOCUMENTATION OF ACADEMIC COMPLETION.

A. The American Council on Education (ACE) evaluates all resident and non-resident AMEDDC&S courses in terms of academic credit. AR 621-5 provides for soldiers to receive transcripts documenting their military training and experience, along with the recommended college credit. Soldiers seeking academic recognition for AMEDDC&S will furnish documents specified in the ACE Guide to the civilian schools from which they want credit IAW AR 621-5. Civilian schools decide on acceptance of the ACE credit recommendations and hours to be credited. Army Education Center personnel assist soldiers in obtaining recognition from civilian schools.

B. The Education Services Officer will assist enlisted active component soldiers with a basic active service date on/or after 1 October 1981 in completing DA Form 5454-R, Request for Army/American Council on Education Registry Transcript (AARTS). The AARTS transcript is the only official Army transcript and may be obtained by mailing the completed DA Form 5454 to:

AARTS Operations Center  
ATTN: ATZL-GPE-A  
415 McPherson Ave.  
Fort Leavenworth, KS 66027-1373

C. For all other members (officer, reserve, enlisted) who do not fit the above category, the Education Services Officer will assist service members in preparing alternative documentation, which is the DD Form 295, Application for the Evaluation of Learning Experiences During Military Services.

D. ACE Guide number for this course: AR 0709-0040.  
There is no charge for this transcript service.

E. REPORTING OF GRADES. Student grades are sent to the Academic Records Branch, DOAS, AMEDDC&S.

IX. ACADEMIC EVALUATION REPORTS (AERs) IAW AR 623-1. Each Reserve Component soldier receives an AER (DA Form 1059), signed by the Course Director.

I have read and understand the Student Evaluation Plan.

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Print and Signature

Date: \_\_\_\_\_